

YAYASAN KELAB KELAB ROTARY MALAYSIA (YKKRM)

(Company No. 145251-H)

No 509, Block B, Dataran Usahawan Kelana Square,
17, Jalan SS 7/26, 47301 Petaling Jaya, Selangor DE

www.rotarymalaysiafoundation.org

PROJECT PARTNERSHIP GRANT

Preamble :

The object of the Project Partnership Grant is to assist the clubs in soliciting donations for their projects.

Application process :

1. The project club shall seek the donations.
2. All donations must be banked into the accounts of YKKRM.
3. All donations received will then belong to YKKRM.
4. The project club can seek financial support for their humanitarian service project.
5. The project club must submit their project in the prescribed application form to YKKRM.
6. The Trustees shall evaluate the request.
7. If project approved, payment shall be made directly to the vendor and not the Project Club.
8. A report with photos shall be submitted on completion of the project.
9. The project must be held in Malaysia.
10. The Trustee in charge is PDG Leslie Salehuddin @ 012-2276 176

~ PROJECT PARTNERSHIP APPLICATION ~

Rotary Club of District.....

1. **Project Description (Attach separate sheet if required)**

2. Project start date.....Project completion date.....

3. Involvement of other Rotary clubs or organizations: Yes..... No.....

If yes name the club or organization and role:

4. Project Budget

*Include a complete itemized budget on a separate sheet for the entire project.
(Proforma invoices and quotations to be attached.)*

5. Number of tax exempt receipts required

6. Host Club Contact Rotarians

Project Contact Rotarian (#1)

Name.....Rotary position.....

Club.....Tel.....

Contact Address.....

.....
Email..... Fax.....

Role in the project.....

Project Contact Rotarian (#2)

Name.....Rotary position.....

Club.....Tel.....

Contact Address.....

.....
Email..... Fax.....

Role in the project.....

7. Publicity

Describe how you will publicize YKKRM's contribution to the project:

8. Final Report and Financial Statement:

The following Rotarians will undertake to submit the Final Report, including photographs and Financial Statement of the completed project:

Name.....Club.....
Email.....Tel.....

9. Signature

Club President: Name.....Signature.....
Date:

(Please submit this completed form to YKKRM Hon Secretary, DGND Arvin U Gopi Kumar)

AGREEMENT

The Rotary Club of..... District.....

Hereby agree to accept the following conditions to participate in the Yayasan Kelab-Kelab Rotary Malaysia (YKKRM) Project Partnership program.

1. That any money received by YKKRM with tax exempt receipt(s) issued and not used after six (6) months shall be treated as donations to YKKRM.

A Rotary club can appeal in writing to the Board of Trustees for an extension before the expiry of the six (6) months.

A Rotary club can extend the period for using the donation for a maximum of six (6) months only.

2. That YKKRM is an equal partner in the project and its name shall appear in all promotion and launching ceremony materials, banners and backdrops, and in all plaques and signage to commemorate the project.

Rotarian signing for Rotary Club

Name.....Rotary position.....

Club.....Tel.....

Role in the project.....

.....

Signature

Date

Trustee in Charge of Project Partnership Program

Name.....

.....

Signature

Date