

YAYASAN KELAB KELAB ROTARY MALAYSIA (YKKRM)

(Company No. 145251-H)

No 509, Block B, Dataran Usahawan Kelana Square,
17, Jalan SS 7/26, 47301 Petaling Jaya, Selangor DE

www.rotarymalaysiafoundation.org

EDWARD KHOO CLUB PROJECT ASSISTANCE GRANT

Preamble :

The Edward Khoo Club Project Assistance Grant is established to assist Rotary clubs with funds to carry out humanitarian projects to benefit the community.

Funding :

The Funds shall be from the named person.

Application procedures :

1. The Grant is open to all Rotary Clubs in Malaysia.
2. The Application Form available at YKKRM web-site can be downloaded.
3. After filling up the application form, it shall be sent to the YKKRM Secretary.
4. The funding shall be based on the matching matrix up to a maximum of RM10,000:

Club's Contribution to YKKRM (RM)	Entitlement from PP Edward Khoo's Club Project Fund (RM)
1,000	2,500
2,000	5,000
3,000	7,500
4,000	10,000

5. The selection, approval and all administration shall be by the YKKRM Trustees.
6. All projects upon submission of all documents shall then receive the funds.
7. A report with photos shall be submitted on completion of the project.
8. The project must be held in Malaysia.
9. The YKKRM Trustee and the Donor must be invited on the launch and hand-over ceremony of the project as a form of recognition given.
10. The Trustee in charge is PDG K S Teoh @ 012-379 3273

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~ APPLICATION FORM ~

Rotary Club of District.....

1. Project Description (Attach separate sheet if required)

2. Project start date.....Project completion date.....

3. Involvement of other Rotary clubs or organizations: Yes..... No.....

If yes name the club or organization and role:

4. Project Budget

*Include a complete itemized budget on a separate sheet for the entire project.
(Proforma invoices and quotations to be attached.)*

5. Amount of Club Project Assistance Grant Applied : RM

6. Project Club Contact Rotarian

Name.....Rotary position.....

Club.....Tel.....

Contact Address.....

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Email..... Fax.....

Role in the project.....

Role in the project.....

7. Publicity

Describe how you will publicize YKKRM's contribution to the project:

8. Final Report and Financial Statement:

The following Rotarians will undertake to submit the Final Report, including photographs and Financial Statement of the completed project:

Name.....Club.....

Email.....Tel.....

9. Signature

Club President: Name.....Signature.....

Date:

(Please submit this completed form to YKKRM Hon Secretary, DGND Arvin U Gopi Kumar)